### Appendix 11.1, Safety Huddle Template

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| **Area/Department:**  **Date:**  **Staff Present:**  **Facilitator of Safety Huddle:**  **Management Updates :**  **Upcoming training opportunities:** | |
| **Safety Issue(s) Discussed** | **Action Plan** |
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Open discussion of staff concerns:

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| **Safety Issue(s) Discussed** | **Action Plan** |
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