**Appendix 5.2, Isolated Workplace First Aid Plan**

Do you need an isolated workplace first aid plan?

Follow this flow chart to determine if you need an isolated workplace first aid plan:

If all five of condition above are met

You do NOT need a written isolated workplace first aid plan

Stop

More than 10 percent

Less than 10 percent

How much time do your employees spend, measured over a four- week period at the isolated workplace?

Question 1

Continue to Question 2

Question 2

Which of the following conditions apply to your workplace?

Check all that apply:

o 1. An employee spends more than 10 percent but less than 25 per cent of their time at the isolated workplace over a four‑week period

o 2. An injured person can be transported from the isolated workplace to the closest emergency care facility within a reasonable time

o 3. There is a means of transport at the isolated workplace for an injured worker

o 4. There is a means of summoning assistance available at the isolated workplace

o 5. The workplace is an office.

Stop

You do NOT need a written isolated workplace first aid plan

You MUST HAVE

A written isolated workplace first aid plan

If any one of the fire services are NOT provided